



HARVEST MIDDLE SCHOOL PARENT FACULTY CLUB

EXECUTIVE COMMITTEE

ZOOM MEETING

THUR. DEC 10, 2020

6:00 PM - 7:00 PM

PRESENT: Derek Moore, Jim Cotant, Lorraine Richardson, Franklin Hernandez, Becky Dolcini Castillo, Martha Franco, Chris Ready, Susy Rechebong, Jenny Banta; translator: Clara Buoncristiani; parents via Zoom.

MINUTES

1. Welcome - President - called to order 6:11 pm
2. Additions to Agenda - President - Discussion of holiday meals
3. Minutes Approval - Exec Board - Jim motioned, Lorraine second, motion passed
4. President's Report
 - a. Book Exchange - Volunteer Sign up; books will go outside of office; board volunteers to work on getting books out prior to winter break
 - b. Holiday meals for staff and faculty on 12/17/20; Villa Corona \$500 for 66 ppl; Wine Country Confections cookies \$100, Lorraine motioned to approve funds, second Becky, motion passed
5. Principal's Update
 - a. Yearbook for 2020-21; call to all families to submit photos of their kids at home showing: projects, family activity, PE, traditions, etc.
 - b. New CA stay at home order; schools stay open K-12 in hybrid model unless Gov. changes the order
 - c. Next semester - continue accepting in person students, also permitted to change back to virtual from in person learning

- d. Mucetti has sent communication re: NVUSD Middle School redesign and consolidation task force; finding solution with financial crisis of NVUSD
6. Teacher Update - HMS Teacher/s - SRechebong; JBanta
- a. Working on grades for this semester, due Jan 11; remind students to complete summatives; tutoring help on Tues 9 am-945am and Thursday 1pm-2pm; holiday spirit week next week
7. Treasurer's Report
- a. Add Profit and Loss to website (reports below)
 - b. Fundraising
 - i. Harvest Swag - \$550 profit from first round of orders
 - ii. Dine and Donate - \$254 from Foodshed for November
 - iii. December Dine and Donate: Dickey's BBQ - Dec 21-23 - must present flyer
 - iv. Student appreciation going well
 - v. Scholarship preparing \$1,000 annual scholarship for Napa High
 - vi. Banner printed for corporate donation
 - vii. Teacher grant - Math Annie \$25 pencil sharpener Lorraine motioned to approve; Frank second, motion passed
8. Media Update - no new update
9. Teacher Grants - see above in Treasurer report
10. New Business - none
11. Q&A - Principal
- a. Photos - waiting for OK from district

NEXT MEETING DATE: Thursday Jan 14, 2021

12. Adjourn - President - Jim motion to adjourn, Lorraine second, adjourned at 6:59 pm.

ATTACHMENTS: Parent Faculty Club P&L and Trial Balance

Harvest Middle School Parent Faculty Club
Profit & Loss
 July 2020 through June 2021

	Jul '20 - Jun 21
Ordinary Income/Expense	
Income	
4000 · Fundraising	
4001 · Parent Donations	270.65
4003 · Amazon Smile	16.96
4009 · Dine and Donate	254.00
4010 · eScrip	1.76
4018 · Banners - Advertisements	2,750.00
4042 · Harvest Swag	1,977.09
Total 4000 · Fundraising	5,270.46
Total Income	5,270.46
Expense	
5000 · PFC Activities	
5041 · Teacher Appreciation	300.00
5042 · Teacher grants	1,019.27
5075 · Student Learning celebration	650.00
5076 · Harvest Swag	1,445.20
Total 5000 · PFC Activities	3,414.47
5100 · Fundraising - Purchases	
5122 · Banners	97.40
Total 5100 · Fundraising - Purchases	97.40
5200 · PFC Awards and Contributions	
5206 · Alumni Scholarships	1,250.00
Total 5200 · PFC Awards and Contributions	1,250.00
6000 · Administrative	
6010 · Insurance	425.00
6015 · Office Supplies	55.00
6025 · Dues and subscriptions	300.00
6040 · Tax Preparation	325.00
6070 · Treasurer Expenses	29.95
Total 6000 · Administrative	1,134.95
Total Expense	5,896.82
Net Ordinary Income	-626.36
Other Income/Expense	
Other Income	
1000 · Interest	0.64
Total Other Income	0.64
Net Other Income	0.64
Net Income	-625.72

5:30 PM
 12/09/20
 Accrual Basis

Harvest Middle School Parent Faculty Club
Trial Balance
 As of December 10, 2020

	Dec 10, 20	
	Debit	Credit
1010 · Rabobank PFC General	1.20	
1011 · Bank of Marin	37,861.67	
1015 · Rabobank Outdoor Ed	0.00	
1025 · Parent Club Cash Box	0.00	
1200 · Accounts Receivable	0.00	
1210 · Advances receivable	0.00	
1300 · PE Clothes Inventory	0.00	
1405 · Receivable from Vendor	0.00	
1515 · Student Store Equipment	0.00	
2000 · Accounts Payable	0.00	
2050 · Grants Payable	0.00	
2055 · Kathi Edwards Counseling	0.00	
2101 · Catalina		5,242.56
2200 · Harvest Faculty Agency account	0.00	
3000 · Opening Bal Equity	0.00	
3800 · Board Designated - School Sign	0.00	
3805 · Board Designated Yearbook Bal	0.00	
3900 · Unrestricted Net Assets		33,246.03
4000 · Fundraising:4001 · Parent Donations		270.65
4000 · Fundraising:4003 · Amazon Smile		16.96
4000 · Fundraising:4009 · Dine and Donate		254.00
4000 · Fundraising:4010 · eScrip		1.76
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6000 · Administrative:6010 · Insurance	425.00	
6000 · Administrative:6015 · Office Supplies	55.00	
6000 · Administrative:6025 · Dues and subscriptions	300.00	
6000 · Administrative:6040 · Tax Preparation	325.00	
6000 · Administrative:6070 · Treasurer Expenses	29.95	
1000 · Interest		0.64
TOTAL	<u>43,759.69</u>	<u>43,759.69</u>