

# OCTOBER 7, 2019 AT 6 PM HMS PFC EXECUTIVE COMMITTEE MEETING MINUTES

## **Executive Committee Members**

Kelly Delanni (President), Kourtney Dillon, (Vice-President), Lorraine Richardson  
(Treasurer), Carrie Gallagher (Secretary), Art Ochoa (Media)

Item	Responsible Party	Notes
Welcome	President	Kelly Delanni, Kourtney Dillon, Lorraine Richardson, Adrienne Brooks, Martha Franco, Ms. Garcia, Jessica Pequeno, Becky Dolcini Castillo, Dalilia Coronado, Jose Jacuindez, Bianca Garcia-Gonzalez, Susy Rechebong, Lorena Munoz, Graciela Salina, Elisa Sullivan
Additions to Agenda	President	None
Minutes Approval from last meeting	Vice President	Motion, Second, All Approved.
President's Report	President	We need recruitments in the younger grades.
Principal's Update	Principal	<ul style="list-style-type: none"> <li>● 6th grade - field trip to Fuller Park went really well.</li> <li>● 7th grade - in house field trip for Science and went really well.</li> <li>● Spirit week was a success and the assembly went really well.</li> <li>● Journalism class - check out their link to hear the kids voice. The articles are good.</li> <li>● Parent Square - Zombie Run request for parents to provide email addresses to their children.</li> </ul>

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		<ul style="list-style-type: none"> <li>● Issues with Manage Bac - by Wednesday we should be able to see Progress Reports.</li> <li>● Vaping issues - when they get “caught” they have to take an educational course they attend with their parents, also will be scheduling mini assemblies to discuss the issue, will be doing educational tools, ALDEA has a training for parents, maybe will purchase mini cameras to put in E wing - Mike Kilmore will bring some to try out. 1st offense - contact parents; 2nd offense classes (option to suspend); multiple offenses youth diversion, probation, suspension</li> <li>● Discussion on “snitching” versus “saying something”</li> </ul>
Teacher Update	HMS Teachers	<p>Professional day this Friday and all teachers go to American Canyon.</p> <p>Bianca is our 8th grade representative. Video of candidates for the kids and the kids voted last week. It will be announced at an assembly. She has a promethean board and she loves it.</p> <p>Susy states that she is pushing the Zombie run in PE.</p>
Treasurer’s Report and Approval	Treasurer - Lorraine Richardson	Banners are finally ordered and Lorraine is waiting for 2 payments.

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		<p>Tax prep is done and all filings are done. Had to pay a little more to the accountant to fix a few things.</p> <p>Lorraine has not finished the transfer to the bank of Marin.</p>
ACE Update	Susy Rechebong	<p>Girls volleyball and boys soccer are in full swing. Boys soccer won against Redwood.</p> <p>ACE is going to give out stickers for all kids ID cards and they can get into home games for free for any game in the district from ACE. .</p>
MEDIA Update	Art Ochoa	<p>Did not get approved to the G Suite application because we missed the deadline. He will do it again when he can.</p> <p>Website is an untapped resource. Art needs more kid photos and messages.</p> <p>Website is tied to a Paypal account. He will discuss it with Lorraine.</p>
Fundraiser Update	Lorraine Richardson	<p>Auction - Martha will talk to Winnie.</p> <p>Ornaments - Art found a manufacturing company and hands out an example. We discuss tabling the turleys this year and focusing on selling ornaments. Motion, Second, All agree (except Lorraine who had to leave early), Approved. Art will order 700 (350 ornaments and 350 candle holders). This will go forward as long as we can meet the timelines.</p>

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		<p>Zombie Run - homeroom classes will have all kids sign up online and send out emails. Prizes - Art will ask John again. Video will be recycled this year and we will film it during the zombie run. We have a volunteer list - set up, tents, water/coolers, snacks and cups - ordered from costco and have them delivered, get kids to volunteer to hep hand stuff out, zombies, clean up - we will have a meeting separate to just discuss the zombie run on 10/16/19 at 6 p.m.</p> <p>Dine and Donate (Kourtney will make flyers and send it to Lisa and Art)- Panera 10/24/19, Food Shed 10/30/19, Chipotle 11/20/19 (\$300 of sales and then 33% of sale), Hop Creek 12/5/19</p> <p>Box tops - can someone help with figuring out how to utilize this program, no one has done anything and we haven't tapped into this resource - Kelly will take over this project and report back at the next meeting.</p> <p>Amazon Smile - Kelly will contact Debbie to find out the information and will provide it to Lorraine.</p>
Teacher Grants	President	None
Adjournment	President	Motion, Second, All approve meeting to be adjourned.

To submit future agenda items: email : [carrierosegal@gmail.com](mailto:carrierosegal@gmail.com) / 2 weeks prior to next meeting to ensure your item gets on the agenda